

HCWG Shop Activity Sep 2018 - Aug 2019

- Shop Policy and Guide
 - Developed Sep 2018 - Feb 2019; Board approved Feb 2019

- New monitors in place Fall 2019

- Postings at the shop entrance:
 - Shop officials sign
 - Bi-weekly schedule



Welcome HCWG Members To Your Workshop! (Non-members, Please Inquire Within)

— Shop Schedule And Assigned Monitors —

Monday.....830 - Noon, Frank Canastar
Tuesday.....830 - Noon, Mark Covington
Wednesday....830 - Noon, Tom Allen; Mark Fradkin (Alternating Weeks)
Thursday.....830 - Noon, BJ ; 5:15 to 8:15 PM, Ron Fico
Friday..... 830 - Noon, Fred Nastvogel

*Shop opened only when monitor of the day/coordinator is present
No power tools used unless Monitor and at least One Other is present*

— Shop Monitors and Coordinators —

Coordinator

Assistant Coordinator



BJ

Substitute monitor

Officers



Rick Munzer (President)
Joel LaFerriere (Vice President)
Dave Hickson (Secretary)
Manny Flecker (Treasurer)
Gene Torrey (Membership Chair)

Rev 20190816

HCWG Shop Monitor Schedule September 2 - September 13, 2019

	Date	Shift		Monitor	Rotating Tasks	
		Start	End		JET Air Filters	
					Inner	Outer
Mon	9/2/2019	8:30 AM	12:00 PM	Shop Closed-Labor Day		
Tues	9/3/2019	8:30 AM	12:00 PM	Mark Covington	✓	✓
Wed	9/4/2019	8:30 AM	12:00 PM	Tom Allen		
Thu	9/5/2019	8:30 AM	12:00 PM	Bernie Noppinger (BJ)		
		5:15 PM	8:15 PM	Ron Fico		
Fri	9/6/2019	8:30 AM	12:00 PM	Fred Nastvogel		✓

	Date	Shift		Monitor	Rotating Tasks	
		Start	End		JET Air Filters	
					Inner	Outer
Mon	9/9/2019	8:30 AM	12:00 PM	Frank Canastar		
Tues	9/10/2019	8:30 AM	12:00 PM	Mark Covington		
Wed	9/11/2019	8:30 AM	12:00 PM	Mark Fradkin		J
Thu	9/12/2019	8:30 AM	12:00 PM	Bernie Noppinger (BJ)		
		5:15 PM	8:15 PM	Ron Fico		
Fri	9/13/2019	8:30 AM	12:00 PM	Fred Nastvogel		

Install Clean (new or previously blown clear of dust) Jet Air Filters

Outer Filters-

Every three days, users(s) expected to help

- replace filter with a new or previously blown clear of dust filter
- clear the removed filter of dust outside the building with provided blower

Inner filters - a day in the first week of a month

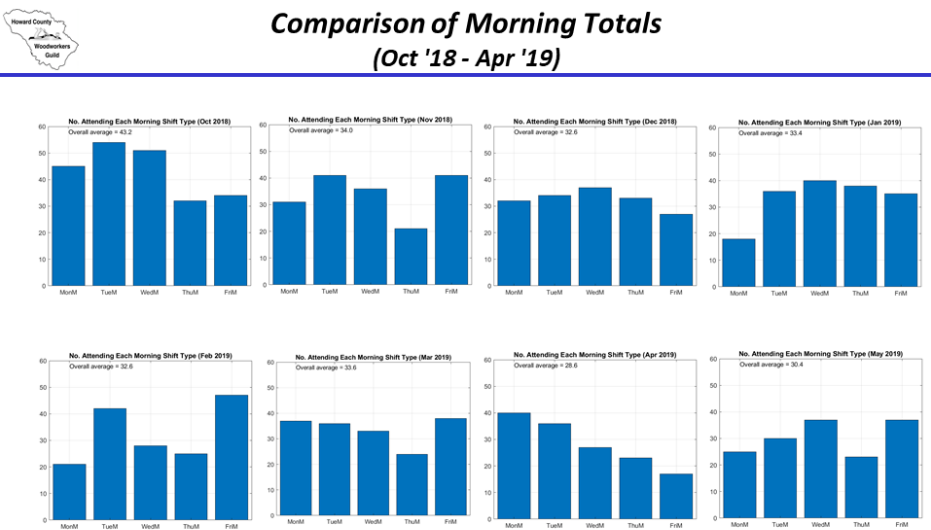
Once a month, e.g., 1st month a Monday, 2nd month a Tuesday, etc., user(s) expected to help

- remove filter and blow clear of dust outside building with provided blower

- Monthly Monitor's meetings - First Wednesday of a month

- Monthly shop clean-up - 2nd Wednesday of a month

- Detailed shop attendance statistics kept
 - High of 43 members (Oct 2018),
 - Low of 26 members (April 2019)



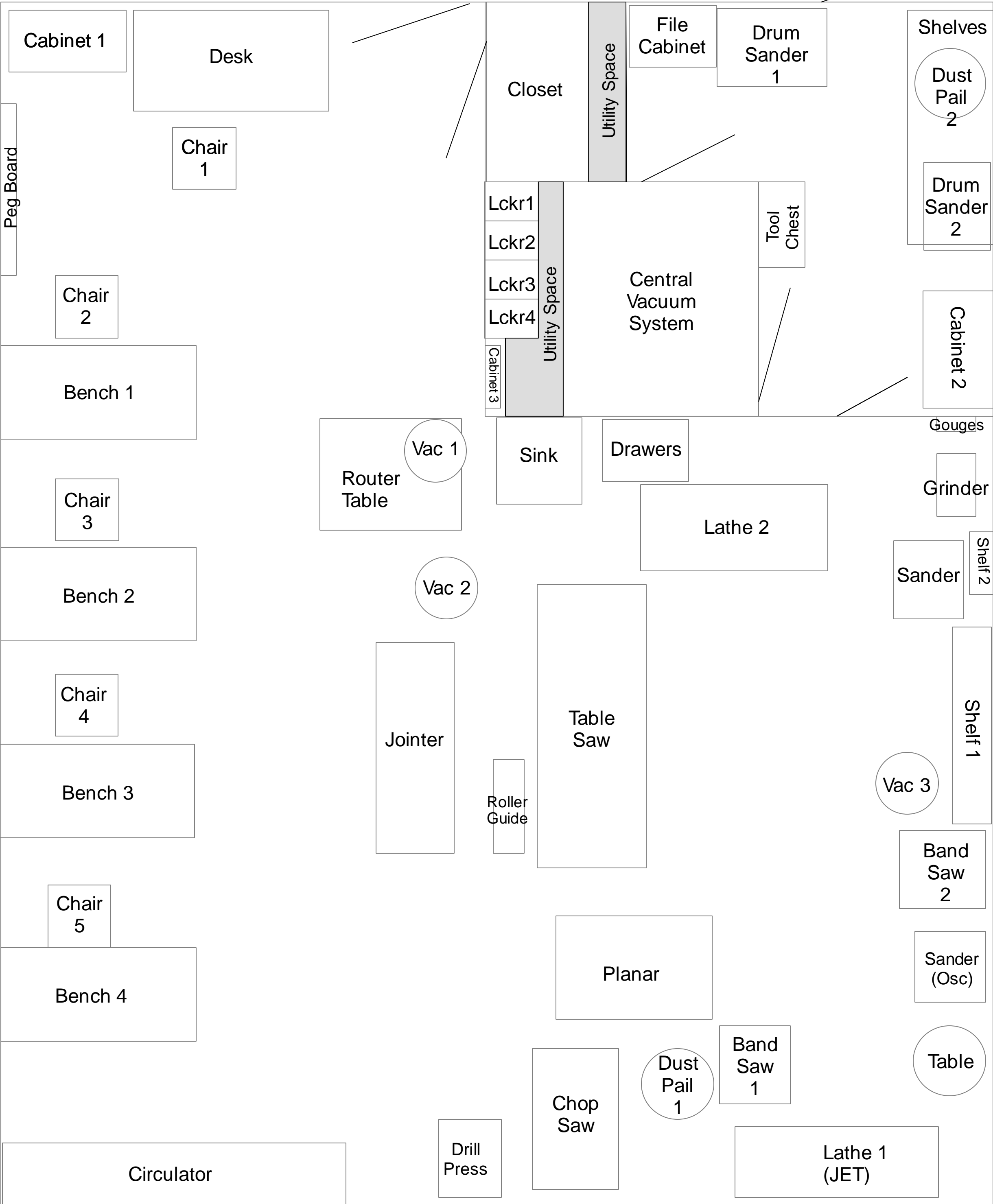
- Classes (Hand-cut Dovetails) held in shop
 - Summer 2019 (two sessions)

- Many shop improvements made over the past year

HCWG Shop Layout

rev 20190904

Scale: 0.5 inch/foot



HCWG Shop Activity Sep 2018 - Aug 2019

Shop improvement summary (Page 1 of 2)

Item	Description	Improvement/Change
1	Air Filters (JET - on side walls)	Inner/outer filters maintained regularly
2	Bandsaw 1 (Jet)	Tires replaced, wheels aligned
3	Bandsaw 2 (Powermatic)	Fence bracket fixed - needs replacement again
4	Bench 1	Bench vises reworked (rust removed, painted, new faceplates added (new oak faceplates with protective/removable luan cover plates) All benches sanded/poly'ed; bench #3 to be flattened) Casters installed on Bench #3 to roll to classroom
5	Bench 2	
6	Bench 3	
7	Bench 4	
8	Cabinet 1 - Front Room	Reorganized and old tools removed
9	Cabinet 2 - Back Room	Shelves shifted/cut to store drum sanders and better store wood scraps
10	Cabinet 3 - Safety	Cleared of old items and cleaned
11	Chair 1	
12	Chair 2	
13	Chair 3	
14	Chair 4	
15	Chair 5	
16	Chop Saw (DeWalt)	Shelf added, doors made and ready for mounting
17	Circulator (HVAC system)	Maintained by County
18	Closet	Cleared of unused items, cleaned, re-organized
19	Desk	Cleared of unmounted hutch, cleaned, reorganized
20	Door 1 (To Central Vac Power)	
21	Door 2 (To Central Filters)	
22	Door 3 (Entrance)	
23	Door 4 (Front Closet)	Old charts removed; Tool Loan white board installed
24	Door 5 (Rear Room)	
25	Door 6 (Rear Room to Hall)	
26	Drawers (Lathe 2)	
27	Drill Press	Re-mounted square on base
28	Drum Sander 1 (Performax)	Ceramic trackers installed, casters installed, doors made (to be mounted)
29	Drum Sander 2 (Shop Built)	Mounted on new cart with casters

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Shop improvement summary (Page 2 of 2)

Item	Description	Improvement/Change
30	Dust Pail 1 (Planar)	Replaced with higher dust pale for better collection
31	Dust Pail 2 (Back Room)	
32	File Cabinet (Back Room)	Cleaned, reorganized, labels on items not previously labelled
33	Grinding Wheel Sharpner	
34	Gouge Hanger	
35	Jointer (Powermatic)	Cutters removed and cleaned. Head cleaned.
36	Lathe 1 (Jet)	Damaged drive pulley replaced to omit slippage
37	Lathe 2	Damage V-belt replaced; Speed chart/belt alignment guide created
38	Locker 1	Shelves added to Lockers 1,2 and 3. All lockers cleaned and reorganized
39	Locker 2	
40	Locker 3	
41	Locker 4	
42	Peg Board	
43	Planar (Grizzley)	Cutters removed and cleaned. Head cleaned; drive chains cleaned/oiled, gear lube changed, speed shift lock installed
44	Roller Guide	
45	Room (Work area))	- Old jigs removed from floor - Space made for ready access to closet/lockers/safety cabinet - Added clamp rack (in addition to existing clamp racks)
46	Room (Central Vac)	Cleared of debris, shelves reorganized, space now allows storing drum sanders
47	Router	Vacuum system reworked to omit excess hosing
48	Sander 1 - Disk/Belt	
49	Sander 2 - Oscillating (Rigid)	Oscillating sander replaced under warranty
50	Shelf 1 (Bandsaw 2)	
51	Shelf 2 (Sander 2)	
52	Shelves (Back Room)	Shifted and cut to make room for drum sanders and wood scraps
53	Sink	
54	Table (Lathe 1)	
55	Table Saw (SawStop)	regualry cleaned/lubed
56	Tool Chest (Back Room)	Cleaned, labels installed
57	Vacuum 1 (Router/Table)	Vacuum system reworked to omit excess hosing
58	Vacuum 2 (Jointer)	Dust collection system added to shop vac
59	Vacuum 3 (Bandsaw 2)	Dust collection system added to shop vac